



**LOS ANGELES COUNTY DEPARTMENT OF PUBLIC HEALTH  
SERVICE PLANNING AREA 3  
MONROVIA HEALTH CENTER  
VACANCY ANNOUNCEMENT**

**CLINIC LICENSED VOCATIONAL NURSE I**

**Minimum Requirements**

A Los Angeles County employee who holds the payroll item of Clinic Licensed Vocational Nurse (CLVN) or Licensed Vocational Nurse (LVN) to qualify for a lateral transfer, or on a reachable Los Angeles County certified list for CLVN I or LVN I

**Examples of Duties:**

- Assist Registered Nurse in coordinating nursing activities and patient flow
- Completes appropriate paperwork such as logs, reports and forms
- Consults with clinician regarding medical management issues
- Reviews laboratory results and refers abnormal results to clinician
- Assist Registered Nurse in coordinating the patient's medical care with private physicians, public facilities and other health centers
- Work collaboratively with an interdisciplinary team in the following clinics: STD, Chest/TB and ERN.
- Assist the provider and/or nurses in clinics

**Desirable Qualifications**

- Strong communication and leadership skills
- Computer literate
- Patient advocate

**Interested candidates please submit:**

- A Cover Letter and Resume
- Performance Evaluations for the last two years
- Time History for the last two years

Please submit to:  
Monique Kosterlytzky, Secretary II  
e-mail: [jkosterlytzky@ph.lacounty.gov](mailto:jkosterlytzky@ph.lacounty.gov)  
Tel: (562) 464-5349 – Fax: (562) 693-4525

This announcement will remain open until all positions are filled.  
**ONLY THE MOST QUALIFIED APPLICANTS WILL BE CONTACTED FOR AN INTERVIEW**

**This is not an official bulletin.**

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